

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Adult Social Care and Health
Date:	29 March 2019
Title:	Catering Service for Willow Court Nursing Home, Andover
Report From:	Director of Adults' Health and Care
Summary of an Exempt Decision	

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1. The decision:

- a) That the Executive Member for Adult Social Care and Health give approval for the use of the Negotiated Procedure without prior notice under the Public Contract Regulations to procure the catering contract for Willow Court Nursing Home and to enter in to an agreement with Hampshire Hospitals NHS Foundation Trust to commence from April 2019.
- b) That the Executive Member for Adult Social Care and Health gives delegated authority to the Director of Adults' Health and Care to finalise the terms and conditions of the contract with Hampshire Hospitals Foundation Trust.

2. Reason(s) for the decision:

- 2.1. An open competitive tender was conducted for the catering contract at Willow Court. This resulted in no suitable tenders being submitted. To enable the catering service to be maintained use of the Negotiated Procedure (Regulation 32) is proposed.
- 2.2. The current contract expires on 31 March 2019, so a decision is needing to be made prior to this date.

3. Other options considered and rejected:

- 3.1. To not award a contract to the current provider. This option was rejected as the viability of the Unit would be under threat if no catering contract was in place from 1 April 2019.

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker: None
- 4.2. Conflicts of interest declared by other Executive Members consulted: Not applicable

5. Dispensation granted by the Conduct Advisory Panel: none.
6. Reason(s) for the matter being dealt with if urgent: not applicable.
7. Statement from the Decision Maker:

Approved by:

Date:

29 March 2019

**Executive Member for Adult Social Care and Health
Councillor Liz Fairhurst**